

DATE: 4/06/2010

INVITATION TO BID
THIS IS NOT AN ORDER

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BID NO.: 50-00097304

JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETNA, LA. 70054-0009
504-364-2678

B2810 000091

VENDOR: [REDACTED] VENDOR

BUYER: J. Lotz

BIDS WILL BE RECEIVED IN THE PURCHASING DEPARTMENT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETNA, LA 70053 UNTIL 2:00 PM, 4/29/2010 AND PUBLICLY OPENED UPON COMPLETION OF ADMINISTRATIVE TASKS.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES DISQUALIFY BID.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. The provisions do not apply to public works projects

Questions on this bid are to be faxed to (504) 364-2693 no later than FIVE (5) working days prior to bid opening. Bid numbers should be mentioned in all requests.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet or exceed specifications.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection.

If the bid exceeds \$20,000.00 and if someone other than a corporate officer signs for the Bidder/Contractor, a copy of a corporate resolution or other signature authorization shall be required for submission of bid. Failure to include a copy of the appropriate signature authorization, if required, may result in the rejection of the bid unless bidder has complied with LSA-R.S. 38:2212(A)(1)(c) or LSA-R.S. 38:2212 (O).

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE.

Preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitor outside the state. "LSA-R.S.38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

Visit our website at WWW.JEFFPARISH.NET/BIDS

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit measure specified and unless otherwise specified, shall be exclusive of state and Parish taxes.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A117.1-1961).

E. RESPONSE TO INVITATION: If your company is unable to bid on this request, please state your reason on bid form, and return to this office before bid opening date. Failure to do so may result in the removal of your company from Jefferson Parish's vendors list.

F. POSTING OF BIDS: Non-Advertised bids will be posted on bulletin board in Suite 4400, Jefferson Parish General Government Building, Gretna, LA, for a period of Five (5) working days after opening date.

Advertised bids will be tabulated and a copy forwarded to each responsive bidder.

**IN ACCORDANCE WITH RECENT STATE LEGISLATION JEFFERSON PARISH IS NOW OFFERING
ELECTRONIC PROCUREMENT TO ALL VENDORS**

JEFFPro is the current Electronic Procurement System being used by the Parish. This system allows vendors the convenience of entering and submitting their pricing online. This is a secure site and no one has access to bid information.

Please follow the Purchasing Department link at purchasing.jeffparish.net to register and review Jefferson Parish solicitations.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 dated 12/09/09. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053.

ADDITIONAL REQUIREMENTS FOR THIS BID

**PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE
CORRESPONDING INSTRUCTIONS BELOW.**

12, 13, 14

1. All bidders are invited to attend the pre-bid conference. Failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. This conference is held to allow questions to be answered and inspect the site with owner's representative, etc. Failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification (with no additional cost to the owner).

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

2. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project.
3. **A Louisiana State Contractor's License may be required in accordance with LSA-R.S. 37:2150 et seq. If providing information on the internet (JEFFPro) please enter license number in the vendor comment section of the bid form.**
4. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
5. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precautions must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
6. All awards in excess of \$5,000.00 for the construction, alteration, or repair of any public works will be reduced to a formal contract which shall be recorded at the contractor's expense. A price list of recordation costs may be obtained from the Clerk of Court and Ex-officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 reduced to formal contract will require a performance bond.
7. A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. Performance bond shall be supplied at the signing of the contract.
8. Please indicate if you have insurance: YES _____ NO _____
Successful bidder will be required to furnish proof of insurance to this office.
Successful bidder will be required to furnish Federal I.D. Number.
9. Minimum insurance requirements for this bid are as indicated on the attached sheet.
10. Each bid must be accompanied by a cashier's check, certified check, money order, or surety bid bond in the amount of 5% of the bid, including all alternates.
11. Affidavit required is to be submitted within 10 working days of the bid opening to the Purchasing Department on all solicitations for construction, alteration or demolition of public building or project. (LSA-RS 38:2224)
12. This is a requirements contract to be provided on an as needed basis.
13. In the event that the successful bidder cannot furnish a specific item or material and labor in the required time, JEFFERSON PARISH may purchase on an emergency basis from the next lowest bidder, or available source, until such time as the successful bidder has notified the PARISH in writing that his stock or labor capability has been replenished. The difference in price will be charged against the successful bidder of this contract, and evidence of purchases and price will be provided.
14. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be disqualified if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.

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BID FORM

Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____ %

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the BID NUMBER and BID OPENING DATE indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00097304

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			<p>TWO (2) YEAR CONTRACT FOR A SUPPLY OF FIRST AID (MEDICAL SUPPLY), FOR</p> <p>JEFFERSON PARISH DEPARTMENT OF PARKS AND RECREATION AND ALL JEFFERSON PARISH AGENCIES AND MUNCIPIALITIES</p>		
1	25	ONLY	<p>0010 - Non-sterile triangular bandages, one (1) per box 36" x 36" x 51" First Aid #M526</p>		
2	1	BX	<p>0015 - 3 Inch compress with bandage off center wound dressing</p> <p>2 Per Box First Aid AN-266</p>		
3	141	BX	<p>0020 - Plastic- 2 Inch X 4 1/2 Inch Size, 25 per box, individually wrapped,</p> <p>First Aid H-109</p>		
4	183	BX	<p>0030 - Sheer Strips - 1 Inch X 3 Inch Size, Individually wrapped</p> <p>First Aid G106 100 Per Box</p>		
5	39	ROLL	<p>0035 - Self Adherent Wrap, 1 Inch X 5 Yards, Coban, 3M, Self</p> <p>Adhering Elastic Bandage First Aid M-651 20 Rolls Per Tray</p>		
6	3	BX	<p>0040 - Fingertip bandages Flexible fabric</p> <p>First Aid G-126 40 Per Box</p>		
7	1	BX	<p>0045 - Gauze Pads, 3 Inch X 3 Inch 12 Ply, Sterile cotton pads,</p> <p>individually wrapped First Aid I-212 Packaged in sterile 2, 20 Per Box</p>		
8	58	BX	<p>0050 - Gauze Pads, 4 Inch X 4 Inch 12 Ply, Individually wrapped</p>		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00097304

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
9	2	BX	First Aid 50 Packages Per Box		
			0055 - Knuckle adhesive elastic fabric bandage		
10	1	BX	First Aid G-124 40 Per Box		
			0060 - Plastic Adhesive Bandage, 1 Inch X 3 Inch		
11	68	EA	100 Per Box First Aid G-106		
			0065 - Elastic Bandages with two fasteners		
12	147	BX	Size: 4 Inch/5 yards First Aid M-665		
			0070 - Sure Wrap Elastic Bandage, 3 Inch X 4 yards, 10 per box,		
13	1	BX	Extended compression Polyester knit bandage, open weave, washable First Aid J224		
			0080 - Conforming Gauze bandages, 3-Inch X 4.1 yards per box, stretched		
14	15	BX	non-sterile, 2 ply, 100 Percent Cotton, First Aid J-224		
			0085 - Non-Adhering Sterile Dressing 2 Inch X 3 Inch Non-Stick		
15	67	BX	50 Per Box First Aid No. G-229		
			0090 - Zonas Porus Tape First Aid H-640		
16	5	BX	1 Inch X 10 yards 8 Rolls Per Box		
			0095 - Butterfly Closures 1-3/4 Inch X 3/8 Inch, 100 Per Box		
17	1	ROLL	First Aid No. G-135		
			0100 - Sof-Kling Non-Gauze conforming bandage		

INVITATION TO BID FROM JEFFERSON PARISH - continued

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SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			Soft and absorbent 3 Inch X 75 Inch 12 Per Box First Aid M-219-2		
18	24	ROLL	0110 - Waterproof Tape - Curad Wet-Pruf 1 Inch X 10 Yards First Aid M-688P		
19	1	BX	0115 - Phisoderm Green Soap Tincture Wipes, 2 per box First Aid Sponge A-329		
20	78	BX	0120 - Alcohol Prep Swabs - Individually Sealed Foil Packets, 1-1/4 Inch X 2-5/8 Inch Alcohol Cleansing Pad, 100 Per Box First Aid H-305		
21	14	BX	0125 - Antiseptic Wipes, individually wrapped foil packets 4-3/4 Inch X 7-3/4 Inch Antiseptic cleansing wipe (sting free) 50 Per Box First Aid H-307		
22	180	ONLY	0130 - Medi Quik First Aid Spray 3 ounce Spray Cans, 12 Per Case First Aid M-528		
23	1	BTL	0135 - Antimicrobial Wipe Towelettes 5 Inch X 8 Inch P.A.W.S. First Aid M-928		
24	1	BTL	0138 - Phisoderm - 4 ounce bottle, Unscented Soap-free skin cleanser First Aid M-328		
25	312	BTL	0140 - Olgan Insect Repellent Deet 28.5 Percent For the outside worker 4 ounce pump spray First Aid M-5078		
26	40	BX	0142 - Three-In-One Antibiotic Bacitracin/Neomycin/Polyhmyxin		

INVITATION TO BID FROM JEFFERSON PARISH - continued

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SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
27	128	BX	1/32 ounce foil packets 100 per box First Aid H-461		
28	24	ONLY	0145 - Insect Sting Relief Swabs, 10 Swabs Per Box, Secta Soothe Swabs First Aid A-301		
29	193	BTL	0147 - 10-Hour Insect Repellent, 95 Percent Deet, Tec-Labs, 2 ounce pump spray, First Aid M-5078		
30	1	PR	0150 - Sterile Eye Wash, 1 ounce bottle One time use First Aid H-703		
31	1	ONLY	0155 - Bandage Scissors, Stainless Steel off-set handles, blunt, flattened bottom blade, 5-3/4 First Aid M-583		
32	40	ONLY	0160 - Scissors 7-1/2 Inch Plastic Coated Orange handle Spade tip - EMT Type Cuts leather, clothing & metal First Aid M5117		
33	1	CS	0165 - Splinter Tweezers, Stainless Steel with sharpened ends, 3-1/2 Inch Long First Aid M-585		
34	36	ONLY	0170 - CPR Microshields First Aid M-571 100 Per Case		
35	1	ONLY	0175 - CPR Pack, faceshield gloves, antiseptic wipes First Aid B-504		
			0180 - CPR Micro Shield, clear barrier for CPR or training, single-use, with		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00097304

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
36	90	BX	one way valve in a built -in mouthpiece/ airway Boxed with gloves First Aid M-571P & 209-CPR		
			0185 - Disposable Non-Latex Gloves, Non-sterile X-Large Lightly powdered 100 Box Per Case		
37	1	BX	0190 - Disposable Non-Latex Gloves, non-sterile X-Large Powder free 100 Per Box		
38	21	ONLY	0200 - Ammonia Inhalant 1-1/4 Inch X 2-5/8 Inch 100 Per Box First Aid A-5009-10		
39	20	ONLY	0205 - Body Fluids Pick up Pack, Sofloop mask with visor, Sani-dex hand wipes, antimicrobial, Biohazard bag, Twist tie, Zip bag, 8 Inch X 8 Inch, MSDS info, scoop and scraper, towel, absorbent, 12 Inch X 12 Inch, disposable, Red-Z powder, 1 ounce First Aid 214P		
40	1	BX	0210 - Cotton Tipped Applicators, 6 Inch Long, 100 Packages per box, 2 applicators per package First Aid M-556		
41	20	ONLY	0215 - Snake bite kits Sawyer - with the Extractor syringe type vacuum pump for snake, spider and insect bites and stings, 4 tips Razor and hard case North 12-39-10		
42	1	ONLY	0220 - Emergency first aid guide, American Medical Association Guide First Aid BK 009		
43	1249	BX	0225 - Instant ice packs, 5 Inch X 9 Inch, 20 Per Case		

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INVITATION TO BID FROM JEFFERSON PARISH - continued

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ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			First Aid M-564		